Newmarket School District Substitute Timecard

						Sub Rate.			
						GL Code:			
							Weekending:		
Name:						Payroll Date:			
Location	(Circle One)	HS NES	SAU		Position	(Circle One)	Teacher Para/Tuto	r	
Day	Date	Start Time	Lunch Out	Lunch In	End Time	Half Day Pay	Full Day Pay	Teacher you Subbed for	
SUN									
MON									
TUE									
WED									
THU									
FRI									
SAT									
Commen	ts:					ľ		1	
Day	Date	Start Time	Lunch Out	Lunch In	End Time	Half Day Pay	Full Day Pay	Teacher you Subbed for	
SUN									
MON									
TUE									
WED									
THU									
FRI						V			
SAT									
						WEEKLY 1	TOTAL:		
						BI-WEEKL	Y TOTAL:		
Commen	ts:								
I certify th	at these ho	ours are a tr	rue and a	ccurate re	cord of a	II time work	ed during th	e pay period.	
-									
Employee Signature Date					Supervisor Signature Date				