**NEWMARKET SCHOOL DISTRICT**

**Joint Loss Management Committee (otherwise known as JLMC)**

**Meeting Minutes**

**Entity Name:** Newmarket School District

**Date of Meeting & Start Time: Thursday, May 25, 2023**

**3:00 pm**

**JLMC Representatives (Name & Title):**

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| ***Management Representatives*** | ***Employee Representatives (Non-Supervisory)*** |
| Janna Mellon, BA - *Absent* | Annette Blake, Teacher - *Absent* |
| David Reilly, Facilities Director - *Absent* | Diane McCormick, Nurse - *Absent* |
| Patricia Wons, Director of CIA and PL | Jennifer Farnese, Nurse |
| Justin Loring, Admin Asst. to BA | Devan Chick, Facilities Technician - *Absent* |
| Norm O’Neil, HR Consultant | Randy Critchett, Facilities Technician - *Absent* |
|  | Paula Smart, Tutor - *Absent* |
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*Lab 603.02: Must have equal numbers of employer and employee representatives or more employee than management representatives.*

**Committee Purpose:** The purpose of a JLMC is to bring workers and management together in a non-adversarial, cooperative effort to promote safety and health in each workplace.

**Meeting Discussions:**

1. Medical Claims from FROI 12/17/22-5/25/23
   1. There were 8 total claims from December 2022 to May 2023. Only two of them resulted in financial claims totaling
2. Schedule safety inspections for District Facilities
3. Safety Postings from Primex must be updated and posted on bulletin boards
4. Action Items: Once Minutes are approved, Post JLMC Minutes:

* Annette, NJSHS
* Paula, NES
* Janna, SAU Office Suite

**Next Future Meeting: September 15th, 2023 at 3:00-4:00pm**

(virtual via google meets).

**Review from Previous Meetings:**

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| Appointed co-committee chairs, Annette and Dave; Reviewed Injury Reports YTD; Playground maintenance; Fireproof window coverings; Single-stall bathroom alarm |

**Future Agenda Items:**

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